

**Skills**

ensured	reviewed	mediated	
accomplished	established	scheduled	moderated
achieved	evaluated	supervised	motivated
administered	executed	tested	negotiated
analyzed	improved	addressed	persuaded
approved	increased	arbitrated	promoted
attained	led	arranged	publicized
chaired	managed	authored	reconciled
completed	marketed	corresponded	recruited
concluded	minimized	developed	spoke
contracted	organized	directed	translated
consolidated	oversaw	drafted	wrote
consulted	planned	edited	clarified
coordinated	performed	enlisted	collected
delegated	presented	formulated	conducted
determined	prioritized	influenced	critiqued
developed	produced	interpreted	diagnosed
directed	recommended	lectured	evaluated

examined	calculated	adapted	set goals
extracted	computed	advised	stimulated
gathered	constructed	clarified	administered
generated	designed	coached	allocated
identified	devised	communicated	analyzed
inspected	engineered	coordinated	appraised
interpreted	fabricated	developed	audited
interviewed	installed	enabled	balanced
investigated	maintained	encouraged	budgeted
obtained	operated	evaluated	calculated
organized	overhauled	explained	compounded
reviewed	programmed	facilitated	computed
summarized	remodeled	guided	controlled
surveyed	repaired	informed	developed
systematized	solved	initiated	exchanged
tracked	trained	instructed	forecasted
assembled	upgraded	persuaded	issued
built	validated	served	maintained

managed	introduced	guided	fielded
marketed	invented	protected	filed
planned	originated	referred	generated
projected	performed	rehabilitated	implemented
quoted	planned	represented	inspected
reconciled	revitalized	annotated	mailed
acted	shaped	approved	monitored
conceptualized	assessed	arranged	operated
created	assisted	cataloged	ordered
designed	clarified	classified	organized
developed	coached	collected	prepared
directed	counseled	collated	processed
established	demonstrated	compiled	provided
fashioned	diagnosed	dispatched	purchased
founded	educated	dispensed	received
illustrated	encouraged	distributed	recorded
instituted	facilitated	entered	retrieved
integrated	familiarized	executed	routed